

Department of Business & Industry
Nevada Housing Division
Form T12: Bill of Sale

This form can be used for non-compliant homes to provide proof of sale.

SECTION 1. STRUCTURE INFORMATION:

Important:

Use the exact information from your current title or a title search from our website when completing the form.

Year: _____ Manufacturer: _____ Model: _____

Serial #: _____ Size: _____

Physical Address of Structure:

Street: _____

City _____ State _____ Zip Code _____

SECTION 2. CURRENT TITLED OWNER AND LIENHOLDER:

Current Titled Owner(s) Email / Phone: _____

Current Titled Owner(s) Name(s): _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Current Lienholder on title (If Any): _____

Mailing Address: _____

City _____ State _____ Zip Code _____

SECTION 3. STATEMENT OF FACTS:

I/We as the seller further state that to (my, our) knowledge, the structure is free and clear of any liens, encumbrances, lawful claims and demands of any person whatsoever, and that they structure is not involved in any existing or pending litigation. That in consideration of \$ _____ and other valuable consideration, the receipt whereof is hereby acknowledged, the undersigned (Seller) does hereby sell, transfer and deliver on the _____ day of _____, 20____ his/her right, title and interest in the above described structure to the following purchaser(s) / new owner(s) in Section 4.

SECTION 4. NEW OWNER(S): Please type or print clearly and legibly all names to be shown on the title.

New Owner(s) Name(s): _____

New Owner Email Address: _____

New Owner Phone Number: _____

New Owner(s) Mailing Address: _____

City _____ State _____ Zip Code _____

SECTION 5. SIGNATURES AND NOTARIZATION: Do not sign until in front of a Notary

Signature of Title Owner on Record

Signature of Additional Title Owner on Record

State of _____ County _____

Subscribed and sworn to before me,

Name of Notary Public

on this ___ day of _____, 20 ___ by

Printed name of party appearing before notary

Notary Public Signature

Notary Public Stamp

Form T12 – Form Instructions

Purpose: Use this form to record the sale and transfer of a manufactured home. This document provides evidence of sale but does not by itself transfer title.

Step 1: Complete the Form

Section 1 – Structure Info

- Enter year, manufacturer, model, serial number, size, and physical location.
- Use exact info from the current title or a title search.

Section 2 – Current Owner & Lienholder Info

- Provide current titled owner name(s) and contact information.
- Provide lienholder legal name, email, and mailing address.

Section 3 – Statement of Facts: Seller Declaration

- The seller affirms that:
 - The structure is free of liens, encumbrances, or legal claims.
 - No known litigation involves the structure.
 - In exchange for an amount (stated in dollars), the seller transfers all rights and interest to the purchaser(s).
- Enter the date of sale.

Section 4 – New Owner(s)

- Enter the name of all new owners as they should appear on the title.
- Provide email and phone number for the main contact.
- Provide full mailing address for the main contact.

Section 5 – Signatures & Notarization

- **Seller(s) must sign** the form in front of a **Notary Public**.

Step 2: Submit the Form

This form may accompany other documents when applying for a new title (e.g., T1). This is a supporting document only and does not serve as a substitute for title transfer

Email (Preferred): submissions@housing.nv.gov

Mail:

Nevada Housing Division
Attn: Title Processing
1830 E. College Parkway, Suite 200
Carson City, NV 89706